

**PSIA/AASI-INTERMOUNTAIN
BOARD OF DIRECTORS MEETING
May 18 & 19, 2013
Rocky Mtn. Pizza/Deer Valley Resort
Salt Lake City and Park City, UT**

The Board of Directors meeting of PSIA/AASI-Intermountain was held on Friday evening, May 10, 2013 at the Rocky Mtn. Pizza restaurant, Salt Lake City, UT. President Chris Katzenberger called the meeting to order at 5:06 p.m. and established a quorum was present.

PRESENT

Nancy Kronthaler, Carl Boyer, Chris Katzenberger, Joe Waggoner, Anita Oliveri, Dave Butler, Rich McLaughlin, Carolyn Fushimi, Emma Franzeim, Paul Franzeim, Leslie Blank, Dale Sandusky and Dustin Cooper.

Also present were Stephen Helfenbein, Alpine Education Manager, Kent Lundell, ASEA Board representative, Mark Nakada, Children's Discipline Manager, Ann Schorling, Nordic Discipline Manager, Intermountain Members-Keith Lange, Ron Kipp, Bonnie Godfrey, Rick Hodas and Steve Connor. Susan Oakden, Division Administrator and Lisa Bammert, Office Assistant.

Also present was newly elected Board member, Nathan Emerson.

EXCUSED

Mary Flinn Ware, Mike Thurgood

ABSENT

Shannon Highlander

APPROVAL OF AGENDA/PROPOSALS

M.S.C. (unanimous) Boyer/Kronthaler

APPROVAL OF MINUTES

M.S.C. (unanimous) Kronthaler/Fushimi

That the minutes of January 12, 2013 be accepted as written.

REPORTS

President

Chris Katzenberger reviewed her report with the Board. Gave her sincere thanks to her officers and office staff for a great 4 years of her term as President. Chris hopes that we can continue on a path that keeps our organization strong.

Attachment A

Administrative V.P.

Attachment B

Joe Waggoner discussed his report with the Board. He has submitted 3 attachments for perusal and to help make decisions for a balanced budget. They are:

Profit & Loss Prev Year Comparison (July 2012-May 9, 2013) **Attachment C**

Balance Sheet Prev Year Comparison as of May 1, 2013 **Attachment D**

Communications V.P.

Attachment E

Nancy Kronthaler reviewed her report with the Board. Thanked everyone that helped to make her job run more smoothly – DECL staff, Discipline Managers, Office staff and the Board.

ASEA Representative

Attachment F

Kent Lundell reviewed his report with the Board – also included the agenda from the ASEA meeting on February 4th. He will have much more info to share after the June meeting in Denver with the entire Board.

Alpine Education Manager

Attachment G

Stephen Helfenbein reviewed his report with the Board. His report was comprised of 4 topics: Update on Development Squad, review of spring DECL training, Clinic feedback review and Education/Certification Master Plan.

Alpine Certification Manger

Attachment H

Dustin Cooper reviewed his report with the Board. Summarized the following topics: Certification for the 12-13 season, Certification near term plan, Certification long term plan, DECL training, 2-Day assessment process, Examiner exchange with Rocky Mtn. division, PSIA Fall Conference, the ongoing video project and online testing and surveys.

Alpine DECL Logistics Manger

Attachment I

Corby Egan submitted his report electronically to the Board as he was unable to attend this meeting. Gave a review of the season which included scheduling going forward and addressed some logistical problems.

Snowboard Discipline Manager

Attachment J

Rich McLaughlin reviewed the Snowboard committee report written by Lane Clegg. A new event scheduler is going to be appointed for the upcoming season as Jason Pellegrini stepped down from this position. Some of the military named clinics will be changed as some members complained there was disrespect to our military personnel. Cody Lundgren and Evan Toal will be advanced to full DECL staff.

Nordic Discipline Manager

Attachment K

Ann Schorling reviewed her report with the Board. She felt there were many successes from the season: Mountain States Rendezvous, incorporation of a new Member School – Ogden Nordic, filling and running exams/clinics and the InterTele event was a huge success. **(P&L attachment L)** Changes for next year: Add a training budget and schedule, advancing trainers and adding new pre-requisite clinics for L2/3 exams – Telemark Skiing Skills and Teach/MA Telemark.

Children's Discipline Manager

Attachment M

Mark Nakada reviewed his report the Board. Several events were either postponed or cancelled due to insufficient participation or deadline compliance issues. The National Children's Task Force is starting its review of the CS Program with calls scheduled over the next several months. An update will be provided in Fall 2013.

Adaptive Discipline Manager

Attachment N

Kristen Caldwell submitted her report electronically to the Board as she was unable to attend. She has hired Neil Woodward as an Adaptive assistant with adaptive snowboarding focus. Kristen announced her resignation as Adaptive Mgr. in this report. She does give her recommendation to one of her staff at NAC – Shawn Jimerson for her replacement.

Snowsports School Management Committee

No report was submitted for this meeting.

Division Administrator

Attachment O

Susan Oakden reviewed her report with the Board. Spring Clinic statistics attached. (See Attachment P) Traveling out of area dictates higher expenses for lodging and mileage. Asked the Board's input and direction for policy on the educational hour penalty that is assessed to member's dues that will be invoiced in the next 10 days. A spreadsheet that shows members with penalties for the past four seasons was included in report. (see Attachment Q)

Anita Oliveri, with Emma Franzeim's help, will compose a letter to send to the delinquent members encouraging their continued participation.

OLD BUSINESS

Nancy announced that Spring Clinic for 2014 would probably be held at Solitude. She is currently discussing this with prominent people at Solitude and should know an answer within a couple of weeks.

Motion to discuss a policy of the division with regard to its interpretation:

(E. Franzeim/P. Franzeim)

September 18, 2004 - Notification of Intent to seek Presidency

Board members seeking the office of President should notify the Board at least two (2) weeks prior to the meeting at which the election will take place. Suggested content would include, but need not be limited to background and experience, and one's vision for direction of the Division. An appropriate procedure could be including this within the mailing of the packets containing the proposals and agenda.

M.S.C. (Butler/Waggoner)

Favor: McLaughlin, Kronthaler, Boyer, Butler, E. Franzeim,
Fushimi, Blank, Waggoner. P. Franzeim, Cooper

Opposed: Oliveri

Abstain: Sandusky

The above policy was interpreted by the Board to mean "that a Board member who was elected as of March, is eligible to send in a letter of intent for Presidency. The

interpretation concluded the new Board member was eligible to properly notify their intent and run for the office of President during the next scheduled meeting. It was understood the new candidate would not have been “officially welcomed” to the Board until the actual Board meeting scheduled in May. However, the new candidate having been elected, would have their letter of intent recognized and accepted in advance of the May meeting.

President, Chris Katzenberger asked all non-board members leave the room for a brief Executive Session dealing with sensitive legal issue. At the conclusion of the Executive Session, Chris Katzenberger called all guests back into the room and proceeded with the rest of the meeting.

Chris recognized Shannon Highlander as an outgoing Board member and thanked him for his 3 years of dedicated service. A recognition plaque will be mailed to his summer residence in.

Chris Katzenberger recognized Dustin Cooper as an outgoing Board member and thanked him for his 1 year of dedicated service. A recognition plaque was presented to him.

A recognition plaque was also presented to outgoing President, Chris Katzenberger by Joe Waggoner. Both Joe and Nancy Kronthaler expressed their sincere thanks to Chris for her dedication and hard work with the division for the past 4 years.

Ratify New Board Members

M.S.C. (unanimous) Boyer/Waggoner

Chris Katzenberger asked the Board to ratify the new Board Members – Anita Oliveri, Dave Butler, Nathan Emerson, Mike Thurgood and herself.

Chris Katzenberger welcomed the new Board members that were in attendance and brought up the critical need for all Board members to attend meetings, especially the spring budget meeting.

Motion to Recess (unanimous) Boyer/McLaughlin

Chris Katzenberger entertained a motion to recess the meeting at 8:44 p.m. The meeting will reconvene tomorrow, May 11th, 2013 at Deer Valley Resort in Park City, Utah at 9:00 a.m. for the remainder of the two-part Board meeting.

**PSIA/AASI-INTERMOUNTAIN
BOARD OF DIRECTORS MEETING
May 11, 2013
Deer Valley Resort
Park City, UT**

The Board of Directors meeting of PSIA/AASI-Intermountain was held on Saturday, May 11, 2013 at Deer Valley Resort, Park City, UT. President, Chris Katzenberger called the meeting to reconvene at 9:10 a.m. and established a quorum was present.

PRESENT

Nancy Kronthaler, Carl Boyer, Emma Franzeim, Chris Katzenberger, Joe Waggoner, Anita Oliveri, Leslie Blank, Paul Franzeim, Rich McLaughlin, Carolyn Fushimi, Mike Thurgood, Nathan Emerson, Dale Sandusky and David Butler.

Also present were Kent Lundell, ASEA Board representative, Stephen Helfenbein, Alpine Education Mgr., Dustin Cooper, Alpine Certification Mgr., Ann Schorling, Nordic Discipline Mgr., Intermountain members – Ron Kipp, Bonnie Godfrey, Mark Battaglia, Rick Hodas, Ray Brideau, Susie Muecke and Steve Connor. Susan Oakden, Division Administrator.

EXCUSED

Mary Flinn Ware

NEW BUSINESS

Election of President

M.S.C. (unanimous) Butler/Kronthaler

Carl Boyer withdrew his name for Presidential candidacy before actual voting took place. Two candidates, Nathan Emerson and Joe Waggoner, had submitted their letters of intent to the Board two weeks prior and were allowed a 'question and answer' session from Board members at this time. Ballots were handed in for Susan Oakden and Ron Kipp to count and verify. Joe Waggoner was voted in for the position of President. **(Ballots will be recorded as Attachment R)**. Joe Waggoner will fill the role of President for a two year term from 2013–2015. He requested time to decide who he will pick for his officers and an email will be sent out to ratify said choices within a week to 10 days. Joe asked Chris Katzenberger to continue to lead the meeting as he was highly engaged with the budget portion of the meeting.

Proposal 010513

M.S.T. (unanimous)
Refer to Maker

DECL Emeritus

Boyer/McLaughlin

Proposal 020513

M.S.C. (unanimous)

DECL CS Requirement

Oliveri/Butler

All current DECL's should have their CS2 as part of the qualifications to remain a DECL.

Proposal 030513

M.S.R

Change to Reinstatement Policy

Oliveri/Kronthaler

Proposal rejected as written.

Favor: McLaughlin, Blank, Fushimi, Boyer, Emerson, P. Franzeim

Opposed: Thurgood, Butler, Oliveri, Kronthaler, Sandusky, Katzenberger, E. Franzeim

Proposal 040513

M.S.R.

Change to Alpine Job Descriptions

E.Franzeim/Kronthaler

Proposal rejected as written.

Favor: Oliveri, Sandusky, Kronthaler, Fushimi

Opposed: Butler, Thurgood, McLaughlin, Boyer, Emerson, P. Franzeim, E. Franzeim, Katzenberger

Proposal 050513

M.S.T.

Scholarship Limit

Butler/Oliveri

Refer to Maker. Proposal to be brought back to table by end of meeting.

Proposal 060513

M.S.T.

Scholarship Requirement Changes

Franzeim/Boyer

Refer to Maker. Proposal to be brought back to table by end of meeting.

Proposal 070513

M.S.C. (unanimous)

BOD Minutes

Thurgood/E. Franzeim

Accept as amended to read:

Board of Directors meeting minutes will be compiled and circulated among the Board members by Email within thirty (30) days for their review, corrections and approval within an additional ten (10) day period. Upon approval, minutes will be published on the division's web page for the Members' access.

Proposal 080513

M.S.R.

Free Banquet for Anniversary Pin Recipients

Kronthaler/Boyer

Proposal rejected as written.

Members that are invited to receive their anniversary pin at Spring Clinic receive a free banquet ticket.

Favor: Oliveri, Blank

Opposed: Katzenberger, McLaughlin, Kronthaler, Boyer, Butler, Emerson E. Franzeim, P. Franzeim, Sandusky, Thurgood

CORRESPONDENCE

A letter from member, Calvin Burgart was read suggesting that every certified instructor wear their certification pin. The letter discussed a few of Calvin's thoughts and Ideas in regard to pin wearing. Nancy Kronthaler, Communications VP, will

contact him and the Board applauds him for taking the time to send in this correspondence in such a positive way. **(See Attachment S)**

A letter from member, Rick Hodas was read asking the Board to consider adding a *JOBS SITE* on the Intermountain website to help instructors find jobs at Intermountain Ski and Snowboard Schools. Rick was present to discuss several ideas and thoughts with the Board. Susan will coordinate with both Phil Miller, Webmaster and Rick to discuss and come to an agreement as to how this page will look on the website and pricing arrangements regarding such postings. Emma Franzeim would like to be engaged in this project also. **(See Attachment T)**

A letter from member, Ray Brideau was read and Ray was present to discuss his thoughts. One of his major concerns was that Intermountain has several members who are attorneys, others that are very interested parties and negotiators who would be more than willing to serve on an advisory committee to help the Board with critical issues regarding governance, affiliation agreement, etc. **(See Attachment U)**

Emails received from member, Charlie Rodger were discussed by the Board. The new President that was just elected this morning, Joe Waggoner, empowered BOD, Emma Franzeim to discuss Charlie's issues in his recent email chain with him. Emma will proceed to contact Charlie by email as he is currently residing in France. **(See Attachment V)**

Proposals revisited and brought back from table:

Proposal 050513

M.S.C. (unanimous)

Scholarship Limit

Fushimi/Boyer

Accept as amended to read:

The attached worksheet shows that some scholarship applicants are applying for multiple days for training in pursuit of a certification. Until this year, the funds were available to allow it.

With this proposal, the Board empowers the SIRC with deciding the funding per applicant. The total of scholarship funds cannot exceed the budgeted amount for scholarships each season.

Proposal 060515

M.S.C. (unanimous)

Scholarship Requirement Changes

Fushimi/Boyer

Accept as amended to read:

The wording of the scholarship application and supporting policies indicate that funds are to be used for educational events, not assessments. The Adaptive, Accreditations and Certificate based events are being requested and they are not explicitly included for scholarship applications. Existing Criteria:

1. Letter from recipient – goal and intention
2. Endorsement from a manager, trainer or supervisor
3. Scholarship to be used for education for certification (not assessments)
4. Recipient must be a an active member in good standing, registered and current with dues
5. Optional – recipients are encouraged to write an article for the Edge about the results of their scholarship.

Proposed Change for #3:

3. Scholarship to be used for education portion for Certification, Accreditations and Certificate based programs in all disciplines such as CS and ACE 3 (scholarships are not for assessments).

BUDGET

M.S.C. (unanimous) Sandusky/Fushimi
Approved as amended during budget session.

Discussion and motion during budget session.

M.S.C. (unanimous) Boyer/P. Franzeim
Motion made that Carl Boyer and Nathan Emerson were to put verbiage together regarding continued printing of a hard copy of *The Edge* for member distribution. This verbiage will be posted on the website, sent in an email blast to membership and also printed in the next issue of the newsletter.

ADJOURNMENT

M.S.C. (unanimous) Boyer/Fushimi
Motion to adjourn. There being no further business to discuss, the meeting was adjourned at 5:04 p.m. The next meeting will be held Saturday, September 14, 2013 – location to be announced.

Respectively submitted by,

Susan Oakden
Division Administrator