

**PSIA/AASI-INTERMOUNTAIN
BOARD OF DIRECTORS MEETING
September 14, 2013
National Ability Center
Park City, UT**

The Board of Directors meeting of PSIA/AASI-Intermountain was held on Saturday, September 14, 2013 at the National Ability Center, Park City, UT. President Joe Waggoner called the meeting to order at 9:08 a.m. and established a quorum was present.

PRESENT

Nancy Kronthaler, Joe Waggoner, Carl Boyer, Anita Oliveri, Leslie Blank, Dave Butler, Emma Franzeim, Mary Flinn Ware, Paul Franzeim, Carolyn Fushimi, Nathan Emerson, Mike Thurgood and Sandy Sandusky.

Also present were Patti Olsen, representative for Children's Specialist discipline, Susan Oakden, Division Administrator and Ron Kipp, member.

ABSENT

Rich McLaughlin, Chris Katzenberger

APPROVAL OF AGENDA/PROPOSALS

M.S.C. (unanimous) Boyer/Blank

REPORTS

President

Attachment A

Joe Waggoner reviewed his report with the Board. In an effort to meet the accountabilities that the Board has, Joe put together a 'committee assignment' sheet for the entire Board to help out. **(See attachment B)**

The assignments are as follows:

Uniforms – Carl Boyer, Nancy Kronthaler

Communication –

Northern area – Emma Franzeim

Southern area – Dave Butler

Central area - Carolyn Fushimi

Boarding – Rich McLaughlin

Elections – Nathan Emerson, Chris Katzenberger, Sandy Sandusky

Snowsports School Outreach – Paul Franzeim, Anita Oliveri

Directors Communications – Leslie Blank

Race Camp – Nathan Emerson

*Spring Clinic "Fun & Entertainment" – Nathan Emerson, Carolyn Fushimi,
Emma Franzeim, Paul Franzeim*

At this time, Joe passed around the proposed web redesign proposal for our division – an open source content management system specifically working with WordPress, proposed by Tyler Barnes. **(see attachment C)** Tyler is currently working with PSIA-RM and Northwest Divisions on their websites and comes highly recommended. There is already money in the budget allocated for this and if more is needed, that will be covered by members retained earnings.

Moved to accept

Motion carried (unanimous) Boyer/Kronthaler

Administrative V.P.**Attachment D**

Mike Thurgood reviewed his report. Recognized Lisa Bammert for a job well done – Lisa left her position as office assistant in June. Phil Miller will be filling her vacancy in the office. Reviewed end of the fiscal year figures with the Board.

Communications V.P.**Attachment E**

Mary Flinn Ware reviewed her report. A special thank you was given to Nancy Kronthaler, who completed her current term in the Communications V.P. position, for her help and outstanding performance by ‘going above and beyond’ the tasks within her job description.

ASEA Representative**Attachment F**

Kent Lundell reviewed his report. The National Board meeting was held the end of May, 2013. Kent’s report was a summary of the minutes of this meeting. Discussion items were: Membership marketing and retention, the Governance Task Force and the October, 2013 Fall Conference, workshop and strategic planning.

Alpine Education Manager**Attachment G**

Stephen Helfenbein was not present at this meeting. His report states that the video project is complete and is on the PSIA-I website. Summarized the DECL Verification Process that will be used this season. Listed those members that will be on the Verification Committee.

Alpine Certification Manger**Attachment H**

Dustin Cooper was not present at this meeting. His report announced that online testing will be available this season. Also, the event feedback surveys will be available online as well.

Alpine DECL Logistics & Scheduling Manager

No report was submitted.

Snowboard Discipline Manager**Attachment I**

No one from the Snowboard committee was present at this meeting. The committee report stated that Jason Pellegrini had stepped down from his scheduling position and that they are currently in the process of filling that vacancy. The Board would like to meet the ‘Big Guy’ of this committee.

Nordic Discipline Manager**Attachment J**

Ann Schorling was not present at this meeting. Her report states that Nordic will have two new pre-requisite clinics this season – Teach/MA Telemark and Telemark Ski Improvement. Descriptions are on the website.

Children’s Discipline Manager**Attachment K**

Mark Nakada was not able to be present at this meeting so had asked Patti Olsen to attend meeting and summarize his report. Rocky Mtn. Division will develop an ACE 3 pilot this season. Updated CS materials will be released in October. The National Children’s Task Force continues to meet via conference calls to discuss the status of the CS program. The NCTF wanted a case study to present to their BOD’s and Snowsports School Directors outlining the reasons for investing resources in the CS Program.

(see attachment L)

Adaptive Discipline Manager

Kristen Caldwell decided to remain in this position for another season, however, she was not present nor did she submit a report. Two applicants have been interviewed by the ExComm to be considered for this position possibly in the 14-15 season.

Snowsport Management Committee

Attachment M

The Snowsports Meeting Minutes of their meeting August 27th, 2013 were submitted for board perusal. The next meeting is to be scheduled in March or April, 2014 with enough time to follow up with budget requests to the Board.

Webmaster/IT Report

Attachment N

Phil was not able to attend this meeting. His report states the status of the CRM4M system currently. Strongly recommends working with Tyler Barnes and adopting the system he has proposed to the Board for implementation very soon. The 'Job Board' has been established on the website and to date, Canyons and Sundance are using it to recruit. The fee is \$50 per quarter.

OLD BUSINESS

Spring Clinic will be held at Solitude Resort in April, 2014. Big question – “What can we do to make it better?” Will need to solicit help for silent auction as Bev Beasley not helping in this area this season. Put questions on Facebook as to how to revitalize Spring Clinic. A Spring Clinic fun and social entertainment committee was appointed: Carolyn Fushimi, Paul Franzeim, Nathan Emerson and Emma Franzeim.

The Governance Task Force issues have been covered with recent conference calls between the Board members. There will be a conference call with National Board before the Fall Conference meeting the end of October. Divisional responses are still coming in.

NEW BUSINESS

Action Items by Jackson Hole Mtn. Resort, written by Lexey Wauters.

(see Attachment O)

Most of the items will be addressed in the proposals further in the meeting. There was further discussion regarding creating a Programs Manager position – make it a Board position - to help coordinate with Discipline Managers and have a voice in bringing issues back to the ExComm.

Proposal 010913

SIRC Revisions

Motion carried

Flinn Ware/Kronthaler

The scholarship Committee will operate independently of the PSIA/AASI-I Board.

Favor: Kronthaler, Butler, Thurgood, E. Franzeim, P. Franzeim, Oliveri, Fushimi

Flinn Ware, Emerson, Sandusky, Blank

Oppose: Boyer

Proposal 020913

SIRC Revision per Emma Franzeim

Motion tabled (unanimous) Boyer/Blank

Encourage SIRC committee to communicate with Board.

(Formal response to be sent to SIRC committee and cc: Cookie Hale)

Proposal 030913 **Lifetime Membership for Chris Katzenberger**

Motion carried (unanimous) Thurgood/E. Franzeim

Accept as amended to read:

Confer Lifetime membership in PSIA/AASI Intermountain to Christine Katzenberger and to forward to National at the next available opportunity, Intermountain's recommendation for consideration for Lifetime membership in PSIA/AASI.

Proposal 040913 **BOD Visibility & Identification**

Motion carried (unanimous) Flinn Ware/E. Franzeim

Update Board members info on website and provide ID tags for them.

Proposal 050913 **Conference Call with Eric Sheckleton**

Motion rejected (unanimous) E. Franzeim/Emerson

A conference call will be scheduled in the GTF discussion between Joe Waggoner and Eric Sheckleton. Call will be scheduled in early November after National BOD meeting with Eric Sheckleton.

Proposal 060913 **DECL pay for require training**

Motion rejected (unanimous) Thurgood/P. Franzeim

Inform Discipline Managers that all DECL's are covered by Workman's Comp while they are attending unpaid training.

Proposal 070913 **Timely Communication**

Motion carried (unanimous) Thurgood/Fushimi

Accept as amended to read:

The PSIS/AASI-I office and the PSIA/AASI-I Executive Committee are required to pass on communications (Letters/Emails, etc) addressed to the Board within two (2) business days of being received to the office. If the information is deemed important by the ExComm, or an individual BOD member, and felt to require further discussion as a body, then it should also be included in the Board packet for the next meeting or, alternatively, a conference call should be scheduled.

Proposal 080913 **Timely Expense Submittal**

Motion carried (unanimous) Thurgood/Boyer

All Board members, DECL's & anyone else who is submitting for Expense Reimbursement, needs to have their Expense Report turned into the office within 30 days of the expense of they will not receive reimbursement for their expenses.

Proposal 090913 **Lodging Policy for Board**

Motion carried Thurgood/Fushimi

Accept as amended to read:

All traveling Board members that will be staying overnight for business of the Board and Division will be paired up, when gender appropriate, with other Board members for room accommodations. Any Board Member requesting their own room will be accommodated, but will only be reimbursed ½ the room rate.

Favor: Kronthaler, Butler, Thurgood, E. Franzeim, Oliveri, Fushimi, Flinn Ware, Emerson, Sandusky, Blank

Opposed: Boyer, P. Franzeim

Proposal 100913 **BOD Seat from Snowsport School Committee**

Motion rejected (unanimous) Flinn Ware/E. Franzeim

There would be an issue with changing as the Articles of Incorporation currently states there will be a maximum 15 member Board. Strong representation from schools is more important than a 'vote' on the Board.

Proposal 110913**CRM Implementation**

Motion carried

Flinn Ware/Thurgood

Accept as amended to read:

If ASEA can perform on their promise to deliver a functional computer program by November 1, 2013, PSIA/AASI-I will commit to using the CRM4M program. From our Perspective, a functional program must include:

1. Shopping cart/Payment functionality
2. Rosters for events
3. Waiting lists for events

If they do not deliver, PSIA/AASI-I will continue with FoxPro through the 2013-14 Ski season to maintain our functionality as a Division.

Favor: Kronthaler, Boyer, Butler, Thurgood, E. Franzeim, Oliveri, Fushimi, Blank
Emerson, Blank, P. Franzeim, Flinn Ware

Opposed: Sandusky

Proposal 120913**Online Election Implementation**

Motion carried (unanimous) Fushimi/Thurgood

This process will be facilitated by Tyler Barnes with the adopted WordPress program that was voted upon at the first part of the meeting.

Proposal 130913**Sub-group-MAP-to SIRC**

Motion withdrawn as was a duplicate of previous proposal 010913.

Proposal 140913**BOD Conflict of Interest**

Motion tabled (unanimous) Kronthaler/Butler

Refer to Intermountain Government Task Force committee.

Proposal 150913**Incumbent President Role**

Motion rejected (unanimous) Thurgood/Flinn Ware

Prohibit the incumbent President from standing for re-election as a Board member following the term in office.

Proposal 160913**BOD selection & voting procedures**

Motion rejected (unanimous) P. Franzeim/Fushimi

Implement new candidate selection and voting procedures – use existing e-technology to facilitate a public Q&A session/Town Hall meeting for candidates who wish to be considered for a Board position.

Proposal 170913**Event Statistics**

Motion tabled (unanimous) Flinn Ware/Thurgood

Publish (via email to membership) a review of clinic statistics – the number of attendees for each clinic & the number of candidates assigned to a waiting list. The review should include statistics gathered over a 5 yr period. The review should also include pass/fail statistics for written exams and all assessments.

Proposal 180913**Email updates monthly**

Motion carried (unanimous) P. Franzeim/Flinn Ware

Accept as amended to read:

Communicate Board activities periodically to the membership, via website updates, Facebook updates to provide brief information updates, etc. on current issues.

Proposal 190913**Website Revisions**

Motion rejected (unanimous) Thurgood/P. Franzeim

Proposal 200913 DECL Compensation

Motion rejected (unanimous) Kronthaler/Thurgood

Implement a per diem allowance for DECL's enrolled for teaching a clinic session.
Implement the IRS approved mileage allowance for DECL's personal travel to clinics.
Eliminate the 'car pool' constraint.

Proposal 210913 Mission & Objectives

Motion rejected (unanimous) Butler/Thurgood

Communicate to the membership the Board mission, objectives and accomplishments.

Proposal 220913 Create a Board Guide & Document Format

Motion carried (unanimous) Oliveri/Flinn Ware

Creation of a document package for a BOD members 'Guide' and a standard report document format for ExComm/Admin/Managers. Can be called an 'orientation packet'. Have a link to Robert's Rules on website. Recommended to use 'Drop Box' to post documents.

GENERAL DISCUSSION

Joe will send out dates to vote on for a conference call to be scheduled with Eric Shekleton.

Nathan Emerson asked if he could add a promotion from a wholesale clothing company in Jackson – Stio.com - to the website and Facebook for a great member benefit. The Board agreed they would be okay with that.

ADJOURNMENT

Motion to adjourn

Motion carried (unanimous) Waggoner/Flinn Ware

There being no further business to discuss, the meeting was adjourned at 4:35 p.m. The next meeting will be tentatively scheduled for Thursday, January 9, 2014 with a scheduled 6 p.m. conference call.

Respectively submitted by,

Susan Oakden
Division Administrator