

AASI Committee Meeting October 7, 2017

10:22 Call to Order

Present: John Pohl, Jess King, Sandra Guzman, Evan Toal, Matt Floyd, Lane Clegg. Andrew Johnston via skype

- Old Business review:
 - Uniforms – done except for second piece (new business)
 - Try to order in spring – softshell or hoody. Explore Burton Uniform program? – Sandra/Lane
 - Open seats for committee
 - Ed
 - Scheduler
 - BOD Liaison Switching to Gwenie
 - Proposal – Lane, Seconded Jess – all in favor
 - Committee mentorship
 - Talent Search for Chair positions
 - Incorporate talent search into DECL Training
 - Reach out to:
 - DECL
 - DCL
 - EDS
 - Level 3's
 - Proposal – each chair needs to come up with succession plan including identifying protégés and allotting the amount of time necessary to mentor that person into the role successfully.
 - All Committee members
 - Update website
 - Freestyle Accredited timeline requirements
 - To include a 2-year timeline to complete the process
 - To include a min 2-day prep clinic requirement to attend the assessment
 - Add language strongly encouraging doing a camp day immediately prior to the assessment day
 - Flowchart
 - Include recommended timeline to pass through cert process – 5-7 years for L3 (for full-time instructors – more for part-time).
 - Include opportunities for participation beyond L3
 - Clinics
 - Committee
 - EDS (DCL/DECL hired from within EDS as needed)
 - Certification Timelines (hyperlink from flowchart?)
 - Update on website the 3-year requirement to complete the process for any level from completion of RP

- New Business
 - DECL Staff Hiring
 - Jess suggested 3 candidates
 - Nate Chappel
 - Mike McGee
 - Cecilia Roy
 - Proposal to hire all 3 candidates – Jess, Matt 2nd
 - All in favor to hire Cecilia and Mike
 - Nate needs to complete CS1 prior to job offer. Invited to fall training.
 - Adding training day (Exam Day?) for Level 2
 - Agree that adding a 2nd day will not be beneficial (and may hurt numbers).
 - Discussion regarding low passing numbers at L2 exams
 - Agreement that as of now any change we make will not make changes to passing rates and many candidates need more time in process.
 - Engage emeritus to create document outlining the timeline of instructor development.
 - Tasks on scoresheets
 - How much do we need the tasks as written?
 - Candidate wants opportunity to ride the written task
 - DECL's will use task as written
 - JP/Sandra will review current list
 - Create possible task list online?
 - Create divisional list of many tasks (huge list) and participate with National on their list
 - Attached to flow chart
 - Review any changes to the job description By Oct 18. For example, Prerequisite years, duties; committee chairs can be eliminated or created depending on moment. Do we need an IT Chair now that we have Jesse in the office?
 - Reviewed and changes made
 - Reminder to the BOD that there is a sitting committee that needs to make these decisions – it's important to go through channels
 - DECL, DCL (Education Staff) Job Descriptions; What is the criteria to remain a DECL? What is the criteria to become a DCL/DECL? Use same HR Template similar to job descriptions of committee description (attached)
 - Need to put info online - Jess
 - Clean up/ Update "EDS Track" doc.
 - Jess will reach out to Rolls regarding this doc
 - Fall Conference Participants please get involved with conference calls and Basecamp conversation pre-event.
 - Done (typo on email from office stating Oct. 5).
 - Online Test for L1? We are the only division not doing an online L1 for snowboard. It's built- We just need to use it.
 - Committee wants to review the test to determine value to the membership vs the current RP1

- 2 versions of RP1 (currently) – Andrew needs to check the website
 - Budget concerns-Expenses! Event Travel is killing our budget. It's good to mix up North and South but we may want to put some parameters around it to help guide decisions.
 - Jess and Mater will double check the numbers for EDS Training
 - Address travel at training to keep costs down
 - Importance of North/South interaction
 - Make more clinic income. Indoor sessions brainstorm; What can we offer for lectures and Offseason activities? Indoor lectures are a cash cow. Can we use that to offset expenses?
 - Committee and Staff will brainstorm on ideas and put on Calendar – Parks will head this up
 - Outreach clinics can be set up in 1hr,3hr,6hr segments to adhere to 1hr lesson cycles of smaller schools.
 - Working with that to maximize use of travel costs
 - CS1 before L2? Where is our stance on this? Should we suggest or demand that people pass CS1 before attending L2? Will they show up more prepared to pass? Is it good for snowboarding?
 - More cost will discourage participation and would not specifically help with the exam because most CS events have very little snowboard content. The snowboard manual and RP already has a great deal of Children's content.
 - Spring Clinic, PC? Should we have dinner with skiers afterward? We could suggest that it's at PC and have the skiers come to us. BBQ on the deck and Legacy? Treager Grills is a PC sponsor.....just sayin.
 - Reach out to PC and find out if there is a commitment
 - If no commitment at PC then Matt will plan an event at JH
 - If committed at PC – then JP will head up planning
 - Spring Clinic 2019 is at Sun Valley
 - We will likely do our own Spring Clinic instead of SV
 - We all need to Update our Bios and get it to Jesse at the office.
 - Online L1, L2, L3 exams
 - Mentor Relationships on committee
 - Reach out by December to a mentee
 - Better avenues for communication
 - CC the committee on important communications
 - Accept Chris's resignation
 - Proposed Lane, 2nd Sandra – Vote - unanimous
 - Accept Gwenie on Committee
 - Proposed Lane 2nd JP – Vote - unanimous
- Tabled
 - Proposal that if EDS form is brought already filled out to event that staff do their best to fill out form by end of the day (or soon thereafter).
 - Proposal: Jess, Seconded: Sandra All in favor

- Jess is going to do some work on form – present at Fall Training
- Next meeting April 28, 2018 – Evanston 9:30-3:30 Chair - Andrew
 - DECL Training
 - Create modules and post those ahead of time
 - Continue with Spring training but different focus – mentorship
 - Mid-season training – add a day and move it to 2nd week in January
 - Practice sessions giving feedback – specific things they need to work on to get better.
 - Pair up and practice doing MA (less experienced person talks first)
 - Talk about how we are perceived by the membership – welcoming and approachable or otherwise
 - Practice with tasks on scoresheets
 - Have all participants create 2 tasks (written and defined) to go towards the overall task list we are creating
 - Cover spending with staff to keep expenses down