

**PSIA/AASI-INTERMOUNTAIN  
BOARD OF DIRECTORS MEETING  
Nov 14-15, 2015  
National Ability Center  
Park City, UT**

The Board of Directors meeting of PSIA/AASI-Intermountain was held on Saturday Nov 14-15, 2015 at the National Ability Center, Park City, UT. President Rich McLaughlin called the meeting to order at 1:06 p.m. and established a quorum was present.

**PRESENT on Nov 14, 2015**

Chris Katzenberger, Joe Waggoner, Anita Oliveri, Dave Butler, Mary Flinn-Ware, Rich McLaughlin, Mike Thurgood, Nato Emerson, Evan Ricks, Kent Lundell, Jillian Martin, Andy Baker, Carl Boyer and Mark Battaglia.

Also present were Dustin Cooper, Alpine Certification Manager, Stephen Helfenbein, Alpine Education Manager, Corby Egan, Alpine Logistics Manager, Kent Lundell, ASEA Board representative, Mark Nakada, Children's Discipline Manager and Stratcom consultant Intermountain. Johnny Landward Adaptive co-manager and Phil Miller, office web and IT.

**EXCUSED**

Nancy Kronthaler

**APPROVAL OF AGENDA/PROPOSALS**

M.S.C. (unanimous)

**APPROVAL OF MINUTES**

M.S.C. (unanimous)

That the minutes of August 22, 2015 be accepted as written.

**OLD BUSINESS**

Discussion on the Affiliation Agreement

Term limits for discipline managers are postponed until job descriptions are ready. Rich and Joe will represent the affiliation agreement at the National Board meeting at the end of January 2016.

**NEW BUSINESS**

Jillian Martin announced that she is stepping aside from the VP of Communications. Evan Ricks agreed to become the VP of Communications.

Mark Nakada gave an update on Stratcom.

Revised budget was discussed.

Confirmed new EX COMM officers.

## REPORTS

### President, Rich McLaughlin

Affiliation agreement was discussed  
Directors Meeting

- Discussion on dual schools with Intermountain (IMD), Northern Rocky Mountain (NRM) and National.
- Alpine Level 1 given in NRM at no charge
- *NRM not changing their mind*
- IMD had similar situation with Northern Intermountain and Sun Valley.
- Will discuss with Ed Younglove at the National Board Meeting at the end of January
  - Separate Corporations?
  - Need argument to promote IMD
  - How do joint ventures and communications function
  - Joe Waggoner needs to go to Presidents Board Meeting
  - Recognize our product and Alpine Manager Successes'
  - Communication Divisions
  - Develop partnership with NRM and its Directors

### Administrative VP, Mike Thurgood

- Presented his report

### VP of Communication, Mary Flynn-Ware

- The increase in fees needs to be communicated to the members.
- Part time members complaining about the fees increase.
- Kirsten Huotte from Northwest division joint Spring Clinic at Sun Valley
- SIRC Committee, Luke Handman and Gregg Griffiths

### National Board Representative, Kent Lundell

- Conference call discussion
- Dues increase
- Operational updates, CRM and CST
- Kent is on the committee for dues

### Alpine Education and Certification Manager, Stephen Helfenbein and Dustin Cooper

- Alpine DECL uniforms, \$230-\$250 per jacket
- SnowPortal (alpine scheduling tool) is working well until CST2 is available

### Snowboard Committee, Chris Parks

- Snowboard committee meets one month before board meeting
- Chris Parks is the point person for the committee
- Jess King is the scheduler
- Snowboard level 1 has a new workbook
- Snowboard level 2 has a new online video
- Snowboard level 3 National Standards had a loophole,
- And now they have to pass all elements to a mature level.

### **Children's Report, Mark Nakada**

- The new CS workbooks are much easier to complete
- ACE 3, April 4 & 5, 2016 at Snowbird, Jackson every other year.
- ACE 3 workbook is a seven question essay.
- CS pins next season.
- International instructors cannot do CS unless they join Intermountain.

### **Adaptive Report, Johnny Landward**

- Johnny is Snowboard, Jason is Alpine.
- Snowboard rewrote the standards.
- AASI level 1 or 12 hours of clinics from NAC.
- AASI Level 1, you can take level 2 clinics.
- Encourage joint ventures with other divisions.

### **Office Report, Phil Miller**

- Trying to get rid of faxed registrations.
- (to a thunderous applause)

**10 minute break**

### **STRATCOM REPORT**

- Create an employee handbook similar to Western
- Business cards for Board members
- Add a search engine to PSIA-I website.
- Carl Boyer and Mark Nakada to update P&Ps and Bylaws
- Underground teaching and ethical behavior.

**ADJOURN**

**5:06 pm**

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**PRESENT on Nov 15, 2015**

Chris Katzenberger, Joe Waggoner, Anita Oliveri, Dave Butler, Mary Flinn-Ware, Rich McLaughlin, Mike Thurgood, Nato Emerson, Evan Ricks, Kent Lundell, Jillian Martin, Andy Baker, Carl Boyer, Nancy Kronthaler and Mark Battaglia.

Also present were Chris Parks, Snowboard Committee, Kent Lundell, ASEA Board representative, Mark Nakada, Children's Discipline Manager and Stratcom consultant Intermountain and Vicki Mills, office administrator and Phil Miller, office web and IT.

**Reconvene Nov. 15, 2015**

Call to order 9:00 am

**New Business**

- Fax machine topic was reopened
  - Nancy K. mentioned that a hard copy registration makes it easier for some members to pay and she supports the need to automate.
  - Joe W. suggested a locked cabinet for registration forms.
  - Vicki felt the security of forms was sufficient in the office.
  - Nato supported modernizing and going paperless.
  - Anita suggested members email their registrations.
  - Mark B. wants focus on customer service, security is not the issue.
  - Phil, saving a ton of money, security is the big issue with the cleaner.
  - Vicki said the office has been encouraging and assisting every member with online registration." If some don't want to do it, we cannot mandate that." We will accept mailed in, faxed in, scanned emails and walk in registrations.
  - Joe W. proposed a motion to take a buy in from members, and continue to take faxes until we are completely automated.

Carl added a new proposal 121115 and motion to add was accepted

**Proposals:**

Compensation Proposals 011115 – 081115 sponsored by the Compensation Committee consisting of Mike Thurgood, Mark Nakada, Evan Ricks, Mark Battaglia and Vicki Mills and will be amended to show this sponsorship.

**Proposal 011115            DECL Compensation at Clinic Events**

M.S.C. (unanimous)

Proposal accepted as written and sponsorship amended

**Proposal 021115            DECL Compensation at Exam events**

M.S.C.(unanimous)

Proposal accepted as written and sponsorship amended

**Proposal 031115            DECL compensation, per diem**

M.S.C (unanimous)

Proposal accepted as written and sponsorship amended

**Proposal 041115            Change to DECL mileage rate**

M.S.C. (unanimous)

Proposal accepted as written and sponsorship amended

**Proposal 051115            Lodging per diem adjustment**

M.S.C (unanimous)

.Proposal accepted as written and sponsorship amended

**Proposal 061115            Electronic Expense Report**

M.S.C. (unanimous)

Proposal passed as written

**Proposal 071115            Expense Report pre-approval by DM Withdrawn**

Proposal was withdrawn.

**Proposal 081115            Lecture Series compensation**

M.S.C. (unanimous)

Proposal passed as written

**Proposal 091115            Educational requirement**

M.S.C. (unanimous)

Proposal accepted as amended

**Proposal 101115            Snowboard Level 3 Proposal**

M.S.C. (unanimous)

Proposal accepted as amended

**Proposal 111115            Lifetime membership for Joe Waggoner**

M.S.C. (unanimous)

Proposal accepted as written

## **BUDGET**

- Discussion led by Mark Nakada
- Must be balanced and approved
- Format budget spreadsheet for easier reading and send to board for final approval

## **ADJOURNMENT**

M.S.C. (unanimous) Rich/Butler

Motion to adjourn. There being no further business to discuss, the meeting was adjourned at 3:04 p.m. The next meeting will be held in January, date and location TBA.

Respectively submitted by,

Vicki Mills and Kathy Sudweeks, as recreated from meeting notes.